

ASHOKA REFINERIES LIMITED

Reg. Off: 408, Wallfort Ozone, Fafadih, Raipur (Chhattisgarh) 492001, PH-07714036578
CIN NO: L15143CT1991PLC006678

NOTICE OF 2ND/2023-24 BOARD MEETING OF ASHOKA REFINERIES LIMITED FOR FINANCIAL YEAR 2023-24

Notice is hereby given that 2ND meeting of Board of Directors for the F.Y. 2023-24 will be held on **Thursday, the 10th day of August 2023 AT 01:30P.M** at its registered office at **408, Wallfort Ozone, Fafadih, Raipur (Chhattisgarh) 492001** to discuss the matters as briefed in attached agenda.

Further, as per Companies (Meetings of Board and its Powers) Rules, 2014 issued by Ministry of Corporate Affairs read with Standard 1.2.3 of Secretarial Standard on Meetings of the Board of Directors ('SS-1') issued by Institute of Company Secretaries of India (ICSI), this is to inform that a Board member can attend the meeting through Video Conference.

Board Members interested in attending the meeting through Video Conferencing are requested to intimate the same in advance by sending an e-mail at least two working days before the meeting to Mrs. Garima Mogha, Company Secretary, at E-mail id: arlraipur@yahoo.com, with the details of venue so that necessary arrangements could be ensured in due time.

The agenda for the meeting is enclosed for your kind perusal and you are requested to kindly make it convenient to attend the meeting.

Notes:

- a. *In case you are unable to attend the meeting, you are requested to inform in advance by submitting "Leave of Absence".*
- b. *In case you wish to join the meeting through video conferencing; you are requested to inform in advance. So that a link can be provided to you for the same.*
- c. *Please submit "updated MBP-1/Declaration of Independence (if there is any change)" in terms of the provisions of Companies Act, 2013.*

**By the order of the board,
For ASHOKA REFINERIES LIMITED**

(Garima Mogha)
Company Secretary & Compliance Officer
Membership No.: ACS 66541

Date: 04/08/2023
Place: Raipur

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AGENDA OF THE 2ND/2023-24 BOARD MEETING OF ASHOKA REFINERIES LIMITED FOR FINANCIAL YEAR 2023-24

**AGENDA FOR THE 2NDBOARD MEETING OF ASHOKA REFINERIES LIMITED FOR
FINANCIAL YEAR 2023-24 WILL BE HELD ON THURSDAY, THE 10THDAY OF AUGUST
2023 AT 01:30 P.M AT THE REGISTERED OFFICE OF THE COMPANY**

AGENDA ITEM NO.	PARTICULARS
1.	To Elect Chairman of the Meeting.
2.	To ascertain the quorum.
3.	To take note of leave of absence, if any.
4.	To take note of the minutes of the Board Meeting held on 20 th May, 2023.
5.	To take note of the minutes of the Audit Committee Meeting held on 20 th May, 2023.
6.	To take note of quarterly compliances for the quarter 30 TH June 2023 filed with Stock Exchange pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 and other applicable laws.
7.	To consider and approve the Unaudited Standalone Financial Results for the quarter ended 30 th June, 2023.
8.	To consider and take on record the Limited review report issued by the Statutory Auditors on the Un-Audited Standalone Financial Results for the quarter ended 30 th June, 2023.
9.	To consider and take on record the Secretarial Audit Report for the Financial Year 2022-23.
10.	To consider and approve the Draft Notice, Director Report for the Financial Year 2022-23.
11.	To consider and fix the Date, Time and Venue of the 32 nd Annual General Meeting (through Video Conferencing) of the Company.
12.	To consider and approve the appointment of the Internal Auditor for Financial Year 2023-24.
13.	To consider and fix the date of closure of share transfer books and Members 'Register.
14.	To consider and approve the appointment of M/s. G Soni & Associates, Practicing Company Secretary, as scrutinizer to scrutinize the e-voting at 32 ND AnnualGeneral Meeting of the Company.

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15.	To appoint Mr. Ramesh Singh Thakur (DIN: 02508580) as additional Director of the Company.
16	To consider and propose the appointment of Mr. Ramesh Singh Thakur (DIN: 02508580) as Managing Director of the company.
17.	To ascertain the retirement of Directors by rotation in the ensuing Annual General Meeting.
18.	Any other matter with the permission of Chair.

You are kindly requested to make it convenient to attend the meeting.

**By the order of the board,
For ASHOKA REFINERIES LIMITED**

(Garima Mogha)
Company Secretary & Compliance Officer
Membership No.: ACS 66541

Date:04/08/2023
Place: Raipur